



SANDTON SCHOOL GROUP

Pre - Primary • Preparatory • College • Boarding

SANDTON SCHOOL GROUP



INFORMATION BOOKLET

011 706 1597 / 011 463 4600

ADMISSIONS@SANDTONSCHOOLGROUP.CO.ZA

WWW.SANDTONSCHOOLGROUP.CO.ZA



ABOUT US



We are a private group of schools that nurtures diversity, individuality and cultural differences. We persevere in the best possible private education, for all our students. At Sandton School Group, our primary aim is to encourage each learner to be a self-confident, inquiring, tolerant, positive, well-rounded person with an independent mind. A balanced programme of rigorous academics, sport, and cultural activities enables learners to discover and expand their own talents in a personal and diverse community, so they can embark on their school careers confidently.

CONTENTS:

- School Song
- Contact Details
- Code of Conduct
- Girls School Uniform
- Boys School Uniform
- Uniform Etiquette
- Merits and Demerits
- Crucial Information
- School Times
- Subjects
- Extra Murals





SANDTON SCHOOL GROUP SONG

Verse 1:

At Sandton Group of Schools, we work hard everyday Help our teachers and our friends, in every single way and we all try our best, when we're put to the test And we are rising up above the rest.

Pre-chorus:

We're all different and the same, and we can all uplift Accepting our failures and we celebrate our gifts Our superheroes, our teachers and our friends Inspiring us to greatness and the fun that never ends.

Chorus:

Here at Sandton Group of Schools, read and write every day Doing sports and time to play, and we're paving the way Here at Sandton Group of Schools, sing and dance every day, We're the best in every in way, make the most of today.

Verse 2:

At Sandton Group of Schools, we think before we act Treat each other with respect, we care and that's a fact The freedom to express, what we feel deep inside Because our school gives us the greatest pride.

Repeat Pre-chorus

Repeat chorus

Here at SandtonGroup of Schools We
love SandtonGroup of Schools x2



CONTACT DETAILS

PLEASE KEEP THE OFFICE UPDATED WITH ANY PERSONAL DETAILS THAT MIGHT CHANGE FOR YOUR CHILD AND YOU AS A PARENT.



RECEPTION / OFFICE

Pre-Prep & Preparatory School: 011 706 1597
College: 011 463 4600

www.sandtonschoolgroup.co.za

Email: admissions@sandtonschoolgroup.co.za
marketing@sandtonschoolgroup.co.za



ADDRESS

Preparatory School Campus:
141 Coleraine Drive, Bryanston, Sandton

College Campus:
74 Shepherd Avenue, Bryanston, Sandton.



BANK DETAILS

SANDTON SCHOOL GROUP PRIMARY
Sandton Junior Primary

Parktown Standard Bank
Account Number: 302600698
Branch Code: 0035500



BANK DETAILS

SANDTON SCHOOL GROUP COLLEGE
Sandton Junior Primary CC

ABSA Wealth Sandton
Account number: 4085680968
Branch Code: 632005



CODE OF CONDUCT



Dear Parents/ Guardians

The aim of this booklet is to establish appropriate behavioural guidelines for the pupils of Sandton School Group and their parents.

We aim to build up the self-esteem of each and every one of our pupils and to make sure they feel that they are an integral part of the Sandton School Group community.

Please read this booklet to your child/ren so they have a better understanding of what we expect from them.

GENERAL EXPECTATIONS FOR A SANDTON SCHOOL GROUP PUPIL:

GENERAL BEHAVIOUR

- Be polite and have good manners at all times
- Greet all adults you meet at school
- Be kind and considerate – do not upset any fellow peers
- Remember your table manners when having lunch
- Be honest – own up if you have done something wrong
- Foul language will not be tolerated
- Do not litter on the school premises
- Arrive at school on time
- Be at school everyday
- Remember to wear your hat when you are outside during playtime
- Bring healthy food to school
- Chewing gum is prohibited at school
- Make sure you are dressed neatly according to the school dress code
- No cell phones or electronic equipment to be brought to school without prior permission and handed in at reception upon entering the school





BEHAVIOUR IN CLASS:

- Look after your belongings and that of others
- Have respect for the school property
- Greet your teachers everyday
- Greet other teachers and adults in the school
- Listen to your teachers' instructions and do what is asked

BULLYING:

- We do not want bullies at school
- Do not tease your friends, call them names or gang up on someone
- Keep your hands and feet to yourself
- Your teacher is always there to help you, if you have a problem, go straight to your teacher

ATTITUDE TOWARDS THE TEACHERS:

- Respect teachers as professionals who value your children and put their needs first
- Encourage your children to respect their teachers property
- Don't bring toys to school because they might get lost or broken
- Don't leave your belongings lying around because the school will not take responsibility
- Don't take things that do not belong to you
- Look after your uniform and all of your belongings
- Make sure all your belongings are clearly marked

SPORTS AND EXTRAS:

- Participation in a sport and in extra murals is required
- Be a good sport
- Don't get upset when you lose a game
- Congratulate your peers when they win uniform
- Pupils must carry their own bags to and from school
- Arrive at school looking smart and in the correct uniform
- Remember to have your shirt tucked in at all times when you are wearing your school uniform
- Only school uniform may be worn at school
- Shirt collar to be folded over blazer collar or jersey when not wearing a tie
- Girls to wear bashers at all times and boys to wear the correct cap according to the dress code



WORK WITH THE SCHOOL:

- Work with the school rather than against it
- Make sure your child is dressed neatly in public places
- Avoid car park gossip and rather talk to the teacher or head of department
- Deal openly with problems on the right level
- Help your child to be proud of his school and uniform
- Do not discipline someone else's child on the property, let the teacher deal with any issues
- Support the teacher when your child is disciplined
- Make your children aware of the different cultures and religions and teach them to respect everyone even though they are different from your own



RAISING YOUR CHILDREN:

- Encourage children to do things for themselves
- Encourage a sense of order and routine in your child
- Spend time with your child – read and communicate with them
- Play with your child
- Involve your child in household chores as these will develop motor skills, confidence, independence and social cooperation
- Be actively involved in your child's daily lives but avoid being 'helicopter parents' that hover around their children all the time
- Encourage an active involvement in gross motor skills

DISCIPLINARY PROCEDURE (A NOTE TO PARENTS)

The aim of the disciplinary procedure is to illustrate to offenders that their behaviour has been inappropriate and that the school has a higher expectation of them.

Reward for good behaviour is regarded as a more valuable and constructive way to encourage children as opposed to punishment.



THE DISCIPLINARY PROCEDURE WE FOLLOW:

- The teacher speaks kindly but sternly to the children
- Children who have behaved badly are put into "time out" which is a withdrawal from an activity – the child is then expected to apologise for their bad behaviour
- For very bad behaviour, the teachers send the children to be reprimanded by the head of department or Head of school – they will then give them a stern talking to
- If behaviour persists, the teacher will call the parent in for a chat
- We use a merit and demerit system, please familiarise yourself and your children with it

We hope this clarifies what is expected of the children. Please support us in our efforts to maintain a high level of values and ethos within Sandton School Group.

UNIFORMS

GIRLS SCHOOL UNIFORM

Girls Grade R

SUMMER

School Uniform:

- Official school sport shirt with school badge (worn as daily uniform)
- Official school sport skort (worn as daily uniform)
- White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat
- Official school tracksuit (worn as uniform on colder days)
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands

Sport Uniform:

- Official school swimming costume (worn for sporting activities)
- Official school swimming cap (for swimming activities)
- Official school rash vest, school towel and school flip-flops (for swimming activities)
- Official school tracksuit (worn for sporting activities on colder days)
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands

WINTER

School Uniform:

- Official school tracksuit (worn as uniform on colder days)
- White long-sleeved shirt with school badge
- Official school jersey Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat

Sport Uniform:

- Official school tracksuit (worn for sporting activities as well)
- Official fleece sport shirt (worn for sporting activities)
- Official fleece sport skort (worn for sporting activities)
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat



Girls Grade 1 TO 12



SUMMER

School Uniform:

- Blue and white checked skirt
- Official school short sleeved shirt with badge
- White short socks and black school shoes
- Official school blazer
- Official school bowtie
- Official white basher hat with blue band (**Preparatory Only Grade 1 – 7**)
- Pullover school jersey [optional]
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; Alice bands

Sport Uniform:

- Official school sport shirt with school badge (worn for sporting activities)
- Official school sport skort (worn for sporting activities)
- White short socks and white sports takkies (worn for sporting activities)
- Official blue floppy sun hat [Grade 1 to 3] or peak cap [Grade 4 to 12]
- Official school swimming costume (worn for sporting activities)
- Official school swimming cap (for swimming activities)
- Official school rash vest, school towel and school flip-flops (for swimming activities)
- Official House shirt (for Interhouse sporting activities)
- Official school tracksuit (worn for sporting activities on colder days)
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands

WINTER

School Uniform:

- White long-sleeved shirt with school badge
- Blue and white checked skirt
- Official school jersey OR official school tracksuit (may be worn as school uniform in Term 2 only and only on extremely cold days)
- Navy tights with black school shoes OR white short socks and white sports tekies (worn with school tracksuit only)
- Official school blazer
- Official white basher hat with blue band (**Preparatory Only Grade 1 – 7**)
- Official school scarf and / or beanie

Sport Uniform:

- Official school sport shirt with school badge (worn for sporting activities)
- Official school sport skort (worn for sporting activities)
- White short socks and white sports takkies (worn for sporting activities)
- Official blue floppy sun hat [Grade 1 to 3] or peak cap [Grade 4 to 12]
- Official House shirt (for Interhouse sporting activities)
- Official school tracksuit (worn for sporting activities on colder days)
- Blue/white hair elastics; blue hair ribbons; uniform scrunchies; uniform Alice bands

UNIFORMS

BOYS SCHOOL UNIFORM

Boys Grade R

SUMMER

School Uniform:

- Official school sport shirt with school badge (worn as daily uniform)
- Official school sport short (worn as daily uniform)
- White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat Official school tracksuit (worn as uniform on colder days)

Sport Uniform:

- Official school swimming costume – speedo or jammer (worn for sporting activities)
- Official school swimming cap (for swimming activities)
- Official school rash vest, school towel and school flip-flops (for swimming activities)
- Official school tracksuit (worn for sporting activities on colder days)

WINTER

School Uniform:

- Official school tracksuit (worn as uniform on colder days)
- White long-sleeved shirt with school badge
- Official school jersey White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat / school beanie

Sport Uniform:

- Official school tracksuit (worn for sporting activities as well)
- Official fleece sport shirt (worn for sporting activities)
- Official fleece sport short (worn for sporting activities)
- White short socks and white sports takkies (worn as daily uniform)
- Official blue floppy sun hat



Boys Grade 1 TO 12



SUMMER

School Uniform:

- Grey school shorts
- Official short sleeved school shirt with school badge
- Grey socks and black school shoes
- Official school blazer
- Official school panel cap with school badge (**Preparatory Only Grade 1 –7**)
- Pullover school jersey [optional]

Sport Uniform:

- Official school sport shirt with school badge (worn for sporting activities)
- Official school sport short (worn for sporting activities)
- Official school sport socks and white sports takkies (worn for sporting activities)
- Official blue floppy sun hat [Grade 1 to 3] or peak cap [Grade 4 to 12]
- Official school swimming costume – speedo or jammer (worn for sporting activities)
- Official school rash vest, school towel and school flip-flops (for swimming activities)
- Official school swimming cap (for swimming activities)
- Official House shirt (for Interhouse sporting activities)
- Official school tracksuit (worn for sporting activities on colder days)

WINTER

School Uniform:

- White long-sleeved shirt with school badge
- Grey school pants
- Official school jersey
- Official school tie
- Official school tracksuit (may be worn as school uniform in Term 2 only and only on extremely cold days)
- Grey school socks with black school shoes OR white short socks and white sports takkies (worn with school tracksuit only)
- Official school blazer
- Official boys panel cap with school badge (**Preparatory Only Grade 1 –7**)
- Official school scarf and beanie

Sport Uniform:

- Official school sport shirt with school badge (worn for sporting activities)
- Official school sport short (worn for sporting activities)
- Official school sport socks and white sports takkies (worn for sporting activities)
- Official blue floppy sun hat [Grade 1 to 3] or peak cap [Grade 4 to 12]
- Official House shirt (for Interhouse sporting activities)
- Official school tracksuit (worn for sporting activities on colder days)

SCHOOL BAGS: Official blue book bag, Official blue tog bag, Official blue Lunch bag.



UNIFORM ETIQUETTE

Sandton School Group: Code of Conduct – Uniform and Grooming

At Sandton School Group, a high standard of uniform and personal grooming is essential in promoting discipline, school pride, and unity. All learners are expected to uphold these standards consistently, both on and off school premises.

1. Uniform Expectations

- Learners must wear the full, correct school uniform at all times.
- Blazers are compulsory in public and at all formal school functions.
- The official school fleece top is not part of the summer uniform, except for Grade R learners.
- Long, sloppy jerseys are not permitted under any circumstances.

2. Hats and Headwear

- Hats are to be worn in public and at all formal school functions.
- White basher hats must be kept clean and are not to be worn in rainy weather – they should be brought to school in a plastic bag when rain is expected.
- Foundation Phase learners are required to wear the official blue floppy sun hat during break and sports activities.
- Intermediate and Senior Phase boys must wear the blue peak cap during break and sports activities.
- Girls must wear their white basher hats during break.

3. Hair and Grooming

- Hair must be clean, neat, and tidy at all times.
- Long hair must be tied back neatly using regulation clips, hair bands, or scrunchies in school colours.
- Girls may not colour, tint, or streak their hair.
- Braids must match the learner's natural hair colour.
- Hairstyles must accommodate the wearing of school hats or caps.
- Nails must be clean, short, and free of nail varnish.
- Make-up is strictly prohibited for all learners.

4. Jewellery and Accessories

- Only official school badges may be worn on the left lapel of the blazer.
- Learners may wear a gold, silver, black, brown, or navy wristwatch.
- Girls may wear one pair of small gold or silver sleepers or plain gold studs (without stones) in their earlobes.
- No other jewellery is permitted.
- Boys are not allowed to wear earrings.

5. Grooming for Boys

- Hair must be neat and cut short at all times.
- Hair must not hang over the eyes or face.

6. Personal Belongings

- All personal items and uniform pieces must be clearly marked with the learner's name on the inside.
- The school does not accept responsibility for lost valuables or unmarked items

APPROVED STOCKISTS OF THE SANDTON UNIFORM: SANDTON SCHOOL GROUP, UNIFORM SHOP:

Address: 74 Shepherd Avenue, Bryanston.

Times: The shop will be open on Tuesdays from 08:00 to 10:00.

To book an appointment, please phone directly on:

082 332 2060 or 011 463 4600.



MERITS



LEVEL 1: 1 STAR: ACADEMIC / SPORT / CULTURAL [1 MERIT] – 10 POINTS.

- Contributions
- Service to school
- Attendance [full attendance per term]
- Improvement of 10% and more per term
- Good work ethic
- Upholding school ethos
- Involvement in House events
- Award – Sport / Culture / Academic

LEVEL 2: 2 STARS: ACADEMIC / SPORT / CULTURAL [2 MERITS] – 20 POINTS.

- Top achiever in a subject at the end of the year
- Captain – Sport / culture
- Outside awards – Sport / culture

LEVEL 3: 3 STARS: ACADEMIC / SPORT / CULTURAL [3 MERITS] – 30 POINTS

- Prefect
- Chairperson – Cultural

LEVEL 4: 4 STARS: ACADEMIC / SPORT / CULTURAL [4 MERITS] – 40 POINTS

- Full colours – sport / academics culture
- Top achiever per grade at the end of the year

LEVEL 5: 5 STARS: ACADEMIC / SPORT / CULTURAL [5 MERITS] – 50 POINTS

- Top academic achiever in the school at the end of the year
- National award – culture / sport / academics



DEMERITS



LEVEL 1: MINOR VIOLATIONS OF GENERAL CLASSROOM DISCIPLINE [1 DEMERIT]

Failing to attend class on time
Leaving class without permission
Cheating in class test
Failing to complete homework or
book left at home
Dishonesty with minor consequences
Disruptive behaviour in class
Failing to follow instructions given by
teacher
Disrespectful behaviour toward fellow
learner or member of staff
Wearing of incorrect school uniform
Hair not tidy / nails not cut short or
painted / wearing makeup at school

LEVEL 2: MINOR VIOLATIONS OF SCHOOL CODE OF CONDUCT OR RULES [2 DEMERITS]

Frequent repetition of Level 1
infringement [3 times]
Possessions or use of tobacco or any
other illegal substance
Truancy of several classes
Cheating during examinations
Verbally threatening the safety of
another person
Disruptive behaviour outside of class
Fighting during break, PE or in class
Using foul language
Littering or leaving bathrooms or
playgrounds in an untidy state
Wandering school premises without
permission / Entering restricted areas

LEVEL 3: SERIOUS VIOLATIONS OF SCHOOL CODE OF CONDUCT OR RULES [3 DEMERITS AND DETENTION]

Frequent repetition of Level 2
infringement [3 times]
Minor injury to another person
Possession or use of
alcohol/narcotic substance
Severely disruptive behaviour
Possession of a dangerous weapon
Theft / vandalism
Inappropriate behaviour on school
property.

LEVEL 4: VERY SERIOUS VIOLATIONS OF SCHOOL CODE OF CONDUCT OR RULES [DISCIPLINARY HEARING - EXPULSION CAN RESULT]

Repeated Level 2 or Level 3 violations after ineffective
interventions
Threatening or attempting to harm others with
weapons
Intentionally causing serious physical injury
Extortion or intimidation to obtain money or
possessions
Serious bullying, harassment, or victimization
Significant damage to school or personal property
Serious theft or dishonesty
Any other behavior deemed serious enough for a
disciplinary hearing.

LEVEL 5: CRIMINAL-SERIOUS VIOLATIONS OF SCHOOL CODE OF CONDUCT OR RULES BUT ALSO CIVIL LAW.

[FORMAL DISCIPLINARY HEARING – EXPULSION MAY RESULT – MATTER MAY BE REFERRED TO THE RELEVANT AUTHORITIES]

Repeated Level 4 misconduct or a serious breach following previous disciplinary intervention.
Possession, use, distribution, sale or supply of illegal drugs or narcotic substances.
Serious assault or conduct causing or intended to cause serious bodily harm.
Sexual assault, sexual abuse, serious sexual harassment or other serious sexual misconduct.
Robbery, major theft or serious deliberate destruction of property.
Using, brandishing or intentionally threatening another person with a dangerous weapon.
Possession of a firearm or other prohibited weapon on school premises or during a school activity.
Serious threats of violence against learners, staff or the school community.
Any conduct that may constitute a serious criminal offence under South African law.

CRUCIAL INFORMATION



INFORMATION AND COMMUNICATION

A number of communication channels are used at Sandton School Group to stay in touch with our community.

News, Notices and Events:

The three main channels of general communication from the school are:

Newsletters:

You will receive a newsletter with all important information pertaining to the following month attached to your monthly statement.

Weekly Newsletters:

You can subscribe to our weekly newsletter on the school website.

Website:

The website (www.sandtonschoolgroup.co.za) is used to communicate general information about the school to the greater public as well as showcase our achievements and publicise upcoming events at the school to both our internal and external community.

Facebook and Instagram:

Facebook and Instagram are updated on a weekly basis. All upcoming events are posted as well as photos and happenings at the school.

GENERAL

The school also uses channels such as the e-notice board at the entrance to the school, e-mails and SMS'es when necessary to communicate with parents.

IMMUNISATION STATUS

Most vaccines are given before the age of 2 years, but some booster shots are needed at the age of 5 to 6. Children between the ages of 12 and 15 may also need boosters. Physicians state that childhood vaccines prevent disease and protect children who come into contact with unvaccinated people.



OVERVIEW

Sandton School Group comprises a primary campus and a college campus, providing education from Grade RRR to Grade 12, including boarding facilities. Our curriculum encompasses a wide array of subjects. In addition to academic offerings, we provide a diverse range of extracurricular activities as-well.

SCHOOL TIME

Grade R - 3:

Monday - Friday: 07:45 - 13:30

Extra Murals: 13:30 - 14:30

Grade 4 - 7:

Monday - Friday: 07:45 - 14:30

Extra Murals: 14:30 - 15:30

Grade 8 - 12:

Monday - Friday: 07:45 - 14:30

Extra Murals: 14:30 - 15:30

SANDTON SCHOOL

SANDTON SCHOOL

Primary Campus



GROUP

141 Coleraine Drive, Bryanston

011 706 1597 / 082 332 2060

admissions@sandtonschoolgroup.co.za

www.sandtonschoolgroup.co.za

College Campus & Boarding



GROUP

74 Shepherd Avenue, Bryanston

011 463 4600 / 082 332 2060

admissions@sandtonschoolgroup.co.za

www.sandtonschoolgroup.co.za



OUR SUBJECTS



Foundation phase (Grade RR – 3):
Literacy and Numeracy, Creative Arts,
Life Skills and Physical Education.

Intermediate Phase (Grade 4 – 6):
English, isiZulu, Afrikaans, Mathematics,
Social Science, Natural Science &
Technology,
Life Skills, Creative Arts,
Economics and Management Science.

Senior Phase (Grade 7 – 9):
English, isiZulu, Afrikaans, Mathematics,
Social Science, Natural Science,
Life Orientation, Creative Arts,
Technology and EMS.

FET Phase (Grade 10 – 12):
English, isiZulu, French, Afrikaans, Mathematics Core,
Mathematics Literacy, Life Orientation, Computer
Application Technology, History, Geography, accounting,
Tourism, Consumer Study's, Life Science, Physical Science,
Business Studies and Engineer and Graphic Design.



ADDITIONAL SERVICES



Aftercare

10 Months
12 Months
Termly

The schedule encompasses homework, lunch, and is available from 06:30 to 18:00.

Holiday care

Ad hoc

Includes breakfast, snack, and lunch with educational and fun activities, and is available from 06:30 to 18:00.

Shuttle

Shuttle is between our Primary and College Campus
1 Way / 2 Way



Transport

Transport is Pick-up, Drop-off or Both at Home
1 Way / 2 Way



ADDITIONAL SERVICES



Boarding -

- Weekly
- Termly

Grade 4 - 12

Monday - Friday
Out - Every Weekend

Monday - Sunday
Out - Mid-Term
Breaks & School
Holidays

INCLUSIVE:

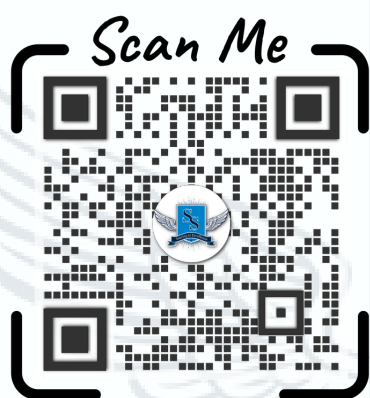
- Laundry x3 a week
- 4 Meals Daily
- Transport between campuses
- Aftercare (Mon-Fri)
- Weekend Activities on Campus
- TV Room
- Gym
- Lounge Area
- Study Center



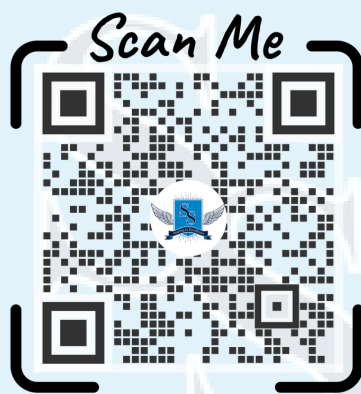


THANK YOU

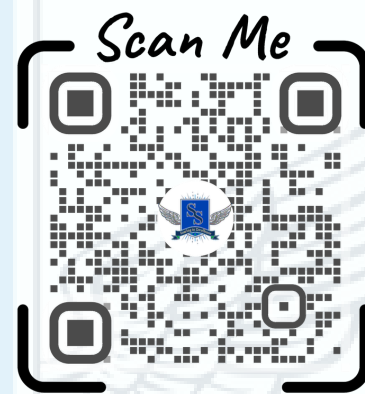
We are delighted that you are interested in our Prestigious Group Of Schools. At Sandton School Group, we aim to ensure that each child is valued, given the necessary individual attention when needed and make sure that each one of our learners develop into strong, independent and proud members of society.



Website



Application Form



Social Media

 011 706 1597 / 011 463 4600

 082 332 2060

 ADMISSIONS@SANDTONSCHOOLGROUP.CO.ZA

 WWW.SANDTONSCHOOLGROUP.CO.ZA